

Borough of Tioga  
Meeting Minutes  
April 1, 2024

The regular meeting of the Borough of Tioga Council was held on April 1, 2024, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946 with the following present:

Debra Relaford, President	Alan Brooks	Bill Preston, Vice President
Ben Shutter	Lucas Sargent	Brennan Wood
Shenelle Brockway, Secretary/Treasurer		DJ Warriner, Borough Manager

Absent: Solicitor, Chris Lantz, Mayor David Wilcox, and George Lamprinos

President Deb Relaford called the meeting to order at 6:00 PM. The pledge of allegiance was recited.

*Motion to adopt the agenda with the addition of Shenelle discussing office hours for election made by Brennan, seconded by Bill, all in favor, motion carried.*

*Motion to approve March 4, 2024, regular meeting minutes by Lucas, seconded by Ben, all in favor, motion carried.*

#### **Public Comment**

- Donna: none
- Dean: nothing
- Mary Bess: nothing
- Steve: nothing
- Ed: wants to discuss what happened at the last meeting between him and David. Ed stated that he was handed papers and was questioned rudely by the mayor. Ed stated that he wanted to clarify what Al had stated by the misuse of funds. Al asked for clarification in the context of what was being discussed. Ed states that it was due to an illegal meeting that was advertised. Ed wanted to know what Alan met about misuse of funds. Alan doesn't feel that he was making the comment to him. Brennan asks what meeting he was talking about. Ed states that it was a meeting at the bank. Brennan states that he wasn't invited to the meeting. Ed states that after the last meeting Brennan and Daivid were on his property, then states that they weren't on his property and wants to know if someone on council sent them down to look at his property. Brennan states he was on Gordon Wood's property which he has permission to do, and it has nothing to do with him. Ed states that they were private property as he has cameras. Alan states that no one on the council sent them down. Ed stated that he felt harassed as David and Brennan were looking at his property. Brennan states that they were looking at property to look at more field. Ed states that they were on other private property and that he (David) or Brennan talked about his property. Ed states that he has cameras. Alan states that they weren't on borough business, so this is a residential problem. Ed states that they were on other people's private property. Deb interjects as Ed's 3 minutes are finished.

#### **Executive Session**

Break for executive session at 6:09pm

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Return from executive session at 7:25pm.

No action taken.

**Old Business**

- Adopt mission statement. Deb reads an updated mission statement: Create a community for Tioga Borough that people are proud to call home through responsible and professional leadership and the partnership of others.

*Motion to adopt the mission statement made by Lucas, seconded by Bill, all in favor, motion carried.*

- Paving Bid: Sealed bids were opened at 2:15pm today. DJ reads the bids that were received:
  - HRI: \$74486.95
  - Hawbaker: \$91675.00
  - Dalrymple: \$106,400.00
  - Big Rock: \$77,988.65

*Motion for approval to accept the bid from HRI to finish paving South Main Street and Church Street for \$74,486.95 unless discrepancies are found made by Alan, seconded by Lucas, all in favor, motion carried.*

**Official's Reports**

Mayor David Wilcox: Absent

TBMA, David Wilcox, Chairman: Absent

Code Enforcer, Laura Clarson: Absent

Borough Manager, DJ Warriner: DJ reads his list which is included in minutes. DJ discusses a tree that is in the back of the property that is a concern.

*Motion to get bids for the tree removal made by Lucas, seconded by Ben, all in favor, motion carried.*

*Motion to get the police car inspected by Alan, seconded by Brennan, all in favor, motion carried.*

**Committees**

**Finance, Administration & Technology**

- Shenelle discussed treasurer's report and is open to questions.

*Motion to pay April bills made by Bill, seconded by Brennan, all in favor, motion carried.*

**Parks and Rec**

- Deb reads the meeting minutes, which are included with the minutes.

*Motion to purchase straight talk card and mobile hotspot for pool use, \$50 a month plan made by Lucas, seconded by Alan, all in favor, motion carried.*

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*Motion to purchase the modem for the straight talk plan made by Lucas, seconded by Alan, all in favor, motion carried.*

**Grants**

- Deb reads the meeting minutes, which are included with the minutes.

**New Business**

- Set resolution 2024-04-001 to sell the old picnic tables from the park at Woods Auction.

*Motion made by Alan to sell the picnic tables and adopt the resolution, seconded by Brennan, all in favor, motion carried.*

- Shenelle is now a licensed notary public. State rates are enclosed and will be charged to nonresidents.

*Motion to set notary rates for nonresidents at the state rate by Lucas, seconded by Brennan, all in favor, motion carried.*

- Updating of the fire protection contract. This was tabled until a meeting is held with the fire department concerning new milage rates.
- Discuss Solar Eclipse that will be happening on April 8, 2024. Deb discusses safety measures. Alan states that it will be total darkness and the streetlights won't be on and people should just be prepared for it.

Meeting Adjourned at 6:54pm. Motion made by Alan, seconded by Brennan, all in favor.

Minutes respectfully submitted by \_\_\_\_\_.

Shenelle Brockway  
Secretary/Treasurer