

Borough of Tioga  
Meeting Minutes  
August 5, 2024

The regular meeting of the Borough of Tioga Council was held on August 5, 2024, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946 with the following present:

Debra Relaford, President	Bill Preston, Vice President	Alan Brooks
Ben Shutter	George Lamprinos	Mayor David Wilcox
Brennan Wood		
Shenelle Brockway, Secretary/Treasurer		

Absent: Solicitor, Chris Lantz, DJ Warriner, Borough Manager, Lucas Sargent

President Deb Relaford called the meeting to order at 6:00 PM. The pledge of allegiance was recited.

*Motion to adopt the agenda made by Bill, seconded by Ben, all in favor, motion carried.*

*Motion to approve July 1, 2024, regular meeting minutes and July 29, 2024 Special Meeting Minutes by George, seconded by Bill, all in favor, motion carried.*

#### **Public Comment**

- Ed: Nothing
- Mary Bess: Nothing
- Steve: wondering about the power outage and emergency management, as there should have been a dumpster, cooling station, and cell phone charging station set up during the power outage. He was wondering about the emergency management coordinator as that would have been their duty. Deb states that we didn't have it set up.
- Donna: Nothing
- Dylan from Empire wants to finalize the placement of the cabinet. He gave the Director of Sales number for a franchise agreement. He needs the final permit to put the cabinet in place. Deb let him know that he will have to get with code enforcement on the permit.

#### **Old Business**

- The pickle ball court is sealed, and lines are now on the court.
- TOHD is August 15-17, and everything is in place for that.
- Update on the Spectrum contract for new services for the office and sewer plant.

#### **Official's Reports**

Mayor David Wilcox: Nothing for tonight.

TBMA, David Wilcox, Chairman: Nothing for tonight.

Code Enforcer, David Wilcox: Nothing for tonight.

Borough Manager, DJ Warriner: DJ is not here so Shenelle reads the list.

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*Motion to have the check for Phil Egleston for \$1,100 for the dike mowing made by Brennan, seconded by Ben, all in favor, motion carried.*

**Committees**

**Finance, Administration & Technology**

- Shenelle discussed the treasurer's report.

*Motion to pay August bills made by Brennan, seconded by George, all in favor, motion carried.*

**Parks and Rec**

- George reads meeting minutes, which are included.

*Motion to pay for Matt Covell to get his pesticide license, paid out of the pool funds by Bill, seconded by Ben, all in favor, motion carried.*

**Personnel**

- Brennan states that there have been applications received for code enforcement and will be setting up interviews.

**New Business**

- We need to accept the Tioga County 2024 emergency response plan.

*Motion to accept resolution 2024-08-001 for the Tioga County 2024 emergency response plan by Bill, seconded by Brennan, all in favor, motion carried.*

- We received a letter stating that we must appoint a new emergency response coordinator, or we will be listed as noncompliant. Alan asks about it being a liaison between the borough and fire department. Alan states that the earlier comment from Steve stated that it does fall on the fire department and the coordinator would be the liaison. Alan states that he will take it and research what it all entails. Shenelle states that she has reached out to Doug Wicks and he stated that Tioga Township does have one that could potentially help out. Alan states that we are small enough so we should have our own.

*Motion for Alan to become the emergency response coordinator by Bill, seconded by Ben, all in favor, motion carried.*

Executive Session for personnel and legal matters starts at 6:21pm and returns at 6:38pm. No action taken during executive session.

Meeting Adjourned at 6:38pm. Motion made by Brennan, seconded by Bill.

Minutes respectfully submitted by \_\_\_\_\_.

Shenelle Brockway  
Secretary/Treasurer