

Borough of Tioga  
Meeting Minutes  
February 3, 2025

The regular meeting of the Borough of Tioga Council was held on February 3, 2025, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946. The meeting was called to order at 6pm. Pledge of Allegiance was recited. The following council was present:

Debra Relaford, President	Bill Preston, Vice President	Alan Brooks
Lucas Sargent	Brennan Wood	George Lamprinos
Shenelle Brockway, Secretary/Treasurer		DJ Warriner, Borough Manager

Absent: Mayor David Wilcox and Ben Shutter

### **Adoption of the Agenda**

*Motion to adopt the agenda with the addition of adding the library under new business made by Bill, seconded by George, all in favor, motion carried.*

### **Approval of Minutes**

*Motion to approve January 6, 2025, meeting minutes made by Alan, seconded by Brennan, all in favor, motion carried.*

### **Public Comment**

- Scott Henry introduces himself to council and states that he is running for Tioga County Sherriff. Scott discusses his background in law enforcement. He discussed changes he would like to see for the county along with handling the turnover rate for the sheriff's office.
- Donna: no comment

### **Executive Session**

It started at 6:10pm and ended at 6:31pm discussion of legal and personnel.

There will be a personnel meeting on February 11 at 5:30pm to discuss the employee contract with employees.

### **Old Business**

- Appointing Emergency Response Coordinator, paperwork will be in now that the January meeting minutes have been signed, and it will be forwarded to the Governor's office for approval.

### **Official's Reports**

**Mayor David Wilcox:** absent

**TBMA Chairman, David Wilcox:** absent

**Borough Manager, DJ Warriner:** reads his list, included with meeting minutes.

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*Motion to replace grinder for \$17,000 out of sewer maintenance fund made by Brennan, seconded by Lucas, all in favor, motion carried.*

*Motion to take old spreader to an auction made by Brennan, seconded by Bill, all in favor, motion carried.*

**Committees**

**Finance, Administration & Technology**

Shenelle discussed the treasurer's report.

*Motion to pay February bills made by Brennan, seconded by Alan, all in favor, motion carried.*

**Personnel**

The personnel committee recommends the hiring of Jeremy Booth as code and zoning officer.

*Motion to hire Jeremy Booth as the part time code and zoning officer for \$14.00 an hour up to 20 hours a week with a 90-day probationary period made by Brennan, seconded by Bill, all in favor, motion carried.*

*Motion to approve up to \$300 for continuing training for code enforcer made by Brennan, seconded by George, all in favor, motion carried.*

**Grants**

Deb reads meeting notes and the list that will be requested through the Kreiger Grant.

**New Business**

Deb discusses that Shenelle has cleaned and organized the library. Shenelle asks how they would like books checked out or if it is a bring one take one. The council agrees to what is decided on by Shenelle. Brennan requests that surveillance get put in the library due to artifacts that are in there. The opening of the library is tabled until surveillance can be obtained.

Meeting Adjourned at 6:55pm. Motion made by Brennan, all in favor.

Minutes respectfully submitted by \_\_\_\_\_.

Shenelle Brockway  
Secretary/Treasurer