

Borough of Tioga
Regular Meeting of the Borough Council
February 6, 2023

The Regular Meeting of Borough of Tioga Council was held on Tuesday February 6, 2023 at the Tioga Borough Office - 18 North Main St, Tioga PA 16946 with the following people present:

Debra Relaford, President	Brennan Wood, Pro Tempore	Lucas Sargent
Alan Brooks	George Lampinos	
DJ, Warriner, Borough Manager	Erika Mosher, Secretary/Treasurer	

Absent: Zachary R. Gates Esq., Solicitor; Bill Preston, Vice President; David Wilcox, Mayor

Deb Relaford, President, called the meeting to order at 6:00 PM. The pledge of allegiance was recited.

MOTION to adopt and amend the agenda to add the 2022 Response/Emergency Operation Plan made by Brennan Wood, Seconded by Alan Brooks. All in favor. Motion carried.

Motion to approve January 3, 2023 regular minutes and January 27, 2023 Special meeting minutes made by Brennan Wood, seconded by Alan Brooks. All in favor. Motion carried.

Public Comments None

Old Business

Old checks were destroyed by the bank for us.

Nine council members and employees attended the borough dinner at Rosies on January 15, 2023.

Official's Reports

Mayor David Wilcox:

He was ill and asked to report that he finished 5 NIMS classes.

TBMA: No representative in attendance.

Two resignations were accepted: Curt Osterhoudt with Beth McClure taking his seat, and Christopher Kerr with Josh Kendrick replacing him.

The February 20th meeting on President's Day to be moved to Tuesday 21st 6pm pending how notice is listed in the newspaper..

Code Enforcer, Laura Clarson:

Training for her would be helpful, she will be getting costs together so Council can make a motion at the next meeting..

Asked about ID cards and Business Cards. DJ will look into PRWA ID cards. Laura will gather pricing information for business cards for the next meeting

Website will get updated with current names.

.Alan Brooks wanted to know more about who the code enforcer reports to.

DJ Warriner, Borough Manager:

Report Enclosed

#9 Clean up day is May 13, 2023 starting at 8:00 AM - 12:00 PM.

Discussed why the list of what we can accept is shorter than what we can't accept is because of DEP Regulations and overall cost.

Committees

Finance, Administration & Technology

MOTION to approve and pay February 2023 bills made by George Lamprinos, Seconded by Lucas Sargant. All in favor. Motion carried.

Meeting notes were read by George Lamprinos - See Attachment

Susquehanna Computer Innovations Inc. was here via video conference (under new business).

Personnel:

Welcomed new Secretary - Treasurer Erika Mosher to the Borough.

In talks with Jeff Perry at Mansfield University to get interested cadets for the opening in the police department.

Discussed with Doug Kirk his plans on organizing a regional police force.

Parks and Recreation, Trees and Sidewalks:

Meeting notes read by George Lamprinos attached to the minutes.

Looking into 2024 Grants for a Community Garden.

Sidewalks will be examined in March or April 2023 for necessary repairs that need to be made by homeowners.

Looking into CBDG Grants and low interest loans options to help homeowners with those costs.

Laura Clarson will look into the use of community service, probation and work release to help with labor.

Grants:

Meeting notes were read by Debra Relaford, see attachment .

New Business:

Workers Compensation Audit on February 1, 2023: They have not gotten back to Deb Relaford yet about it.

Discussed contacting Steve at Gannon & Associates to see if they can help.

Reorganize committees: please see attachment

TCAB Meeting moved to Tioga Fire department due to size constraints - fee was waived.

Tioga County Mitigation Plan:

MOTION to adopt resolution 2023-02-01 made by Alan Brooks, seconded by Brennan Wood. All in favor. Motion carried.

2022 Response/Emergency Operation Plan (Amended Agenda): Let Zachary Gates Esq. look it over and wait to see what it is to make sure the county doesn't take over. <Excerpt from June 2022 minutes: "The state plan needs to be updated then adopted at the next meeting." It never happened.>

AG 385 is due by March 31, 2023

Tim Heitzman from Susquehanna Computer Innovations Inc. joined us via video presentation. He went over the services his company will provide and a packet was passed around the table .

MOTION to hire Susquehanna Computer Innovations Inc. to serve as the Tioga Borough Authority involving the maintenance of computer networks with service, support and planning to grow our business into the digital age made by Brennan Wood, seconded by Lucas Sargant. All in favor. Motion carried.

Statement of financial interest due by May 1, 2023 passed out to each council member in their packet.

Informed everyone election paperwork could be picked up at the Wellsboro Courthouse by February 6, 2023 the correct date was February 10, 2023.

Holiday pay - Benefits:

Pay - Benefits: Tabled for the personnel committee to review.

MOTION to have no regular meeting scheduled on a Federal Holiday notwithstanding emergencies made by Alan Brooks, seconded by Brennan Wood. All in favor. Motion carried.

MOTION to have lobby hours for now: Monday 12:00 PM- 2:00 PM; Tuesday through Thursday 9:00 AM - 4:00 PM closed for lunch 1:00 PM - 2:00 PM; Friday 10:00 AM- 2:00 PM; made by Alan Brooks, seconded by Brennan Wood. All in favor. Motion carried.

Public Comments:

Donna LeSchander from the Wellsboro Gazette said that Coudersport got long term low interest funding for sidewalks either through the county or state. Recommendation to reach out Bev Morris borough manager..

Executive Session- for legal issues at 7:43 PM- 8:07 PM

No action taken at this time.

MOTION to **Adjourn** at 8:10 pm Made by Brennan Wood and second by Alan Books. All in favor. Motion carried.

Next meeting March 6, 2023 at 6:00 PM

Notes by Deb Relaford 2.15.23.

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