

Borough of Tioga  
Meeting Minutes  
January 6, 2025

The regular meeting of the Borough of Tioga Council was held on January 6, 2025, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946 with the following present:

Debra Relaford, President	Bill Preston, Vice President	Alan Brooks
Ben Shutter	Lucas Sargent	Mayor David Wilcox
Brennan Wood	George Lamprinos	
Shenelle Brockway, Secretary/Treasurer		DJ Warriner, Borough Manager

**Adoption of the Agenda**

*Motion to adopt the agenda made by Brennan, seconded by Bill, all in favor, motion carried.*

**Approval of Minutes**

*Motion to approve December 2, 2024, regular meeting minutes with recessed session minutes from December 31, 2024, made by Alan, seconded by Brennan, all in favor, motion carried.*

**Acceptance and Appointment**

*Motion to use C&N for banking needs made by Lucas, seconded by Brennan, all in favor, motion carried.*

*Motion to change mileage rate to 70.0 cents per the 2024 IRS rate made by Brennan, seconded by Bill, all in favor, motion carried.*

*Motion to retain JH Williams for auditor made by Bill, seconded by George, all in favor, motion carried.*

*Motion to retain Larson Group as Engineer made by Lucas, seconded by Bill, all in favor, motion carried.*

*Motion to accept the 2024 insurance quote from Gannon Insurance made by Brennan, seconded by Lucas, all in favor, motion carried.*

*Motion to appoint TBMA board member Josh Kendrick to serve for 5-year term made by Brennan, seconded by Bill, all in favor, motion carried.*

Deb states we still need to have someone appointment for zoning and hearing board. Ron Johnson was interested in this before.

**Public Comment**

- Donna, no comment
- Tom Cuneo hands the fire contract for 2025 to the council and states that they are working on 2026. He states that the fire department meeting is on Wednesday night. He said nothing has changed except the amount of money. He would like something finalized by June for the 2026 contract. Discussion regarding changing the amount to .05% mils plus 2058.33.

*Motion to accept the changes to the contract to .05% mils plus \$2058.33 made by Brennan, seconded by Alan, all in favor, motion carried.*

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**Executive Session**

It started at 6:17pm and ended at 6:36pm discussion of legal and personnel.

**Old Business**

- Appoint Emergency Response Coordinator, Alan states that it must be voted on again and sent to the county to be forwarded to the Governor.

*Motion to appoint Alan as Emergency Response Coordinator made by Brennan, seconded by Bill, all in favor, motion carried.*

- The sewer rates will be updated with a \$1.00 increase and minimum usage to 2500 gallons starting on 1/06/25.

**Official's Reports**

**Mayor David Wilcox:** wants the sewer rates to be explained more as people are coming to him. Alan explains the numbers of people that will be most affected. David's concern is that the town states that they weren't notified. It was stated that it was discussed the last couple of meetings and was published in the newspaper and changed on the website.

**TBMA Chairman, David Wilcox:** We are not raising our water rates currently and Josh was voted back on the board.

**Borough Manager, DJ Warriner:** reads his list, included with meeting minutes.

*Motion to purchase blower motors for \$11,500 plus shipping out of Act 13 Funds made by Lucas, seconded by Ben, all in favor, motion carried.*

*Motion to agree to extend the employee contract until next month made by Lucas, seconded by Brennan, all in favor, motion carried.*

**Committees**

**Finance, Administration & Technology**

Shenelle discussed the treasurer's report.

*Motion to pay January bills made by Brennan, seconded by George, all in favor, motion carried.*

**New Business**

- Set Millage rates for 2025 and keep it at 3.02 with no changes.

*Motion to adopt resolution 2025-01-01 for the new millage rate at 3.02 mils by Bill, seconded by Ben, all in favor, motion carried.*

Meeting Adjourned at 7:03pm. Motion made by Brennan, seconded by Bill, all in favor.

Minutes respectfully submitted by \_\_\_\_\_.

Shenelle Brockway  
Secretary/Treasurer