

Borough of Tioga
Meeting Minutes
July 1, 2024

The regular meeting of the Borough of Tioga Council was held on July 1, 2024, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946 with the following present:

Debra Relaford, President	Bill Preston, Vice President	
Ben Shutter	George Lamprinos	Mayor David Wilcox
Lucas Sargent		
Shenelle Brockway, Secretary/Treasurer		

Absent: Solicitor, Chris Lantz, DJ Warriner, Borough Manager, Brennan Wood, Alan Brooks

President Deb Relaford called the meeting to order at 6:00 PM. The pledge of allegiance was recited.

Motion to adopt the agenda made by George, seconded by Bill, all in favor, motion carried.

Motion to approve June 3, 2024, regular meeting minutes by George, seconded by Bill, all in favor, motion carried.

Public Comment

- Steve: Wondering about any update on the Berry Street property, David stated that he would investigate it this month.
- Ed: Nothing
- Duane: apologizes about how he responded to his citation regarding his property. He states that he is working on cleaning it up. He stated that there are also several other homes on Park Street that need cleaned up.

6:03pm: Lucas arrives

Executive Session starts at 6:05pm and ends at 6:18pm. The discussion was regarding employee evaluations, which will be discussed further in the meeting.

Old Business

- The pickle ball net is in and they are working on getting the area prepped for the net.

Official's Reports

Mayor David Wilcox: This Saturday is the first farmer's market from 9am to 12pm.

TBMA, David Wilcox, Chairman: We are looking at a plan that will help upgrade the tank and plant along with emergency plans.

Code Enforcer, David Wilcox: David is acting code enforcer, Laura resigned due to personal matters. David does want it checked to see if the cat project will still be doing recycling.

Borough Manager, DJ Warriner: DJ is not here so Deb reads the list, attached.

Borough of Tioga
Meeting Minutes
July 1, 2024

Motion to spend up to \$6000 for a backup pump for pump station 2 out of the sewer maintenance account made by Lucas, seconded by Ben, all in favor, motion carried.

Committees

Finance, Administration & Technology

- Shenelle discussed the treasurer's report.

Motion to pay July bills made by Bill, seconded by Lucas, all in favor, motion carried.

Parks and Rec

- George reads meeting minutes, which are included.

Motion to pay for Matt Covell to get his pesticide license, paid out of the pool funds by Bill, seconded by Ben, all in favor, motion carried.

Personnel

- Full time employees will all receive a straight 2% raise which includes DJ, Shenelle, and John.

Motion to give all borough employees a 2% raise made by Ben, seconded by George, all in favor, motion carried.

Motion to advertise for Code and Zoning Officer up to \$14 an hour and 10 hours a week in Wellsboro Gazette and Indeed made by Ben, seconded by Bill, all in favor, motion carried.

Grants

- Meeting notes. David discusses Grant training that himself, Brennan, and Shenelle attended.

New Business

- Tioga Old Home Days will be August 15-17, 2024. Deb reads letter from Old Home Days committee.

Motion to allow Tioga Old Home Days parade and event made by Lucas, seconded by Ben, all in favor, motion carried.

- Internet and Phone service. Shenelle explains the cost of Frontier and that they want them to get into a new contract as they are changing the phone service. Shenelle has been looking into other options for the office.
- Empire Internet, Dylan is here to discuss bringing Empire Internet services to town. It will be fiber internet that would be available to the residents. He will need to put a cabinet in place near Berry and Fish Street. He stated that this is within the right of way and gave the plans that he had currently.
- NIMS certification class is July 9 in Wellsboro from 6pm to 9pm, Shenelle will be attending the class.

Motion to pay for Shenelle to attend the NIMS training made by Bill, seconded by Ben, all in favor, motion carried.

Borough of Tioga
Meeting Minutes
July 1, 2024

Meeting Adjourned at 6:42pm. Motion made by Bill, seconded by George.

Minutes respectfully submitted by _____.
Shenelle Brockway
Secretary/Treasurer