

Borough of Tioga
Meeting Minutes
June 2, 2025

The regular meeting of the Borough of Tioga Council was held on June 2, 2025, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946. The meeting was called to order at 6pm. Pledge of Allegiance was recited. The following council was present:

Debra Relaford, President	William Preston, Vice President	George Lamprinos
Brennan Wood	Alan Brooks	Mayor David Wilcox
Jeremy Booth, Code Officer	DJ Warriner, Borough Manager	Lucas Sargent
Shenelle Brockway, Secretary/Treasurer		

Absent: Ben Shutter

Adoption of the Agenda

Motion to adopt the agenda made by Brennan, seconded by Bill, all in favor, motion carried.

Approval of Minutes

Motion to approve May 5, 2025, meeting minutes made by George, seconded by Bill, all in favor, motion carried.

Public Comment

- No comments from the public

Executive Session

It started at 6:02pm and ended at 6:50pm with discussion of legal and personnel.

Official's Reports

Mayor David Wilcox: working on getting the Farmer's Market back in town.

TBMA Chairman, David Wilcox:

Code Enforcer, Jeremy Booth: 1 permit was issued, 8 grass violations were sent out.

Borough Manager, DJ Warriner: reads list, attached to minutes.

Motion to order microscope for sewer plant from Amazon made by Brennan, seconded by Bill, all in favor, motion carried.

Committees

Finance, Administration & Technology

Shenelle discussed the treasurer's report.

Motion to pay June bills adding the fire department contract on made by Brennan, seconded by Lucas, all in favor, motion carried.

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Parks & Rec

- Hiring Personnel for the pool

Motion to hire Autumn Mead for lifeguard at \$12.00 an hour made by Brennan, seconded by Lucas, all in favor, motion carried.

Motion to hire Levi Wood for lifeguard at \$12.00 an hour made by Bill, seconded by George, Brennan abstains, all in favor, motion carried.

Motion to hire Uriah Davis for concession stand at \$9.00 made by Brennan, seconded by Lucas, all in favor, motion carried.

- Tentatively opening the pool on June 14th, a walk through will be done prior to opening.

New Business

- Old Home Days: Deb reads letters, attached to minutes.

Motion to hold Old Home Days made by Lucas, seconded by Brennan, all in favor, motion carried.

- Fire Contract 2025: Alan discusses changes that were made to the contract. He stated that there were sections missing out of the contract. He stated that there is no other responsible party listed except for the fire chief. The contract is for what was just motioned for, and the new contract was for June 2025 to June 2026. The motion to pay \$18,000 was for the 2025 contract. Steve explains that the contract was changed from June instead of January 1. Under the current contract the payment to the fire department needs to be paid 33 1/3% starting with a June payment. Alan states that we cannot pay one lump sum as the current contract doesn't state that. The fire contract currently has the payment going into the next fiscal year. Shenelle discusses that the bulk of tax payments are received in April and May which is why the lump sum payment in June would work best. Alan states that we must pay 33 and a third must be paid as that is the current contract. Alan asks Steve if they want to review what the money can be spent to revise it as it will be enforced, and a spending breakdown will also need to be provided as per the contract. Alan asks Steve to make the addendum to the contract to state that payment can be made in one lump sum.

Motion to rescind the lump sum payment to the fire department made by Brennan, seconded by Lucas, all in favor, motion carried.

Motion to pay the treasurer's report as presented on the treasurer's report by George, seconded by Bill, all in favor, motion carried.

Motion to pay the fire contract first payment for June, \$6191.75 made by Brennan, seconded by Lucas, all in favor, motion carried.

Meeting Adjourned at 7:17pm. Motion made by Brennan, seconded by Bill.

Minutes respectfully submitted by _____.

Shenelle Brockway
Secretary/Treasurer