

Borough of Tioga
Meeting Minutes
June 3, 2024

The regular meeting of the Borough of Tioga Council was held on June 3, 2024, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946 with the following present:

Debra Relaford, President	Alan Brooks	Bill Preston, Vice President
Brennan Wood	George Lamprinos	Mayor David Wilcox
Lucas Sargent		
Shenelle Brockway, Secretary/Treasurer		Laural Clarson, Code Enforcement

Absent: Solicitor, Chris Lantz, Ben Shutter, DJ Warriner, Borough Manager

President Deb Relaford called the meeting to order at 6:00 PM. The pledge of allegiance was recited.

Motion to adopt the agenda made by George, seconded by Bill, all in favor, motion carried.

Motion to approve May 6, 2024, regular meeting minutes by Alan, seconded by Brennan, all in favor, motion carried.

Public Comment

- Donna: none
- Tom: Nothing
- Val: here for Old Home Days and will need a letter of support from the borough. She also wanted the council to know about a training being held by Northern Tier Planning for free for grant writing.
- Dean: nothing
- Steve: He wanted to touch base with the code enforcer regarding a property on Berry Street. He stated that the grass is tall, and rats are running around. Laura stated that she would check on the property.
- Ed: Nothing
- Riley: Nothing

Shelley D'Haene along with Val are here for fundraising for the Tioga Grange. They wanted to give back to the community and put in a pickle ball court where the old basketball court is. The Grange will cover the cost of the net. There will need to be some work done for the court but they are willing to help with that as well. The Grange will offer a donation of \$500 to cover the cost of the pickle ball net.

Motion to accept the grange's donation of \$500 for the pickle ball court by Alan, seconded by George, all in favor, motion carried.

Executive Session starts at 6:15pm and ends at 6:47pm. The discussion was regarding employees for the pool, which will be discussed later.

Official's Reports

Mayor David Wilcox: July 6th will be the first official farmer's market on Main Street.

Borough of Tioga
Meeting Minutes
June 3, 2024

TBMA, David Wilcox, Chairman: The new software update has been completed. There is a need to create new accounts so you will need your account number to do that.

Code Enforcer, Laura Clarson: She will probably be out of the office in the fall due to surgery. Alan asked about the turnaround time on permits. Laura states that it depends on if the forms are filled out properly but typically about one week. Alan wants to know about complaints that are filed and yards in the borough that need addressed.

Borough Manager, DJ Warriner: DJ is not here so Brennan reads DJ's list, which is attached. The price for the new sewer pump is \$5635.

Motion to pay \$5635 for a new pump out of the sewer maintenance account made by Alan, seconded by Bill, all in favor, motion carried.

Committees

Finance, Administration & Technology

- Shenelle discussed the treasurer's report.
- Audit update: The auditors will be here June 10 and 11 to complete 2022 and 2023 audits so that we will be caught up. They would like to take the files back to the office, so they are able to expedite the audit process.

Motion to pay June bills made by Brennan, seconded by Alan, all in favor, motion carried.

Motion to allow the files to be removed for audit if legal gives the okay for 2022 and 2023 files made by Brennan, seconded by Lucas, all in favor, motion carried.

- The Kwik Fill cards have come in and are ready for the transition for when they take over the Pump n Pantry.
- The office will be closed on July 1st due to Shenelle being out of town.

Parks and Rec

- George reads meeting minutes, which are included.

Motion to hire Victoria Hyde, pool manager, for \$12.00/hour made by Brennan, seconded by Alan, all in favor, motion carried, Bill abstains.

Motion to hire Gracie Stevens, assistant manager, for \$8.50/hour made by Brennan, seconded by Lucas, all in favor, motion carried.

Motion to hire Maddox Hartmen, lifeguard, for \$8.50/hour made by George, seconded by Brennan, all in favor, motion carried.

Borough of Tioga
Meeting Minutes
June 3, 2024

Motion to hire Hayden Plunket, lifeguard, for \$8.50/hour made by Brennan, seconded by Bill, all in favor, motion carried.

Motion to hire Thomas Bomba, lifeguard, for \$8.50/hour made by George, seconded by Brennan, all in favor, motion carried.

Motion to hire Levi Wood, lifeguard, for \$8.50/hour made by Bill, seconded by Alan, all in favor, motion carried, Brennan abstains.

Motion to hire Chael Relaford, returning 6-year lifeguard, for \$10.00/hour made by Brennan, seconded by Bill, all in favor, motion carried, Deb abstains.

Motion to hire Riley Sargent, returning 4-year lifeguard, for \$9.50/hour made by Bill, seconded by George, all in favor, motion carried, Lucas abstains.

Motion to hire Joel Hultz, returning 4-year lifeguard, for \$10.00/hour made by Brennan, seconded by Lucas, all in favor, motion carried.

Motion to hire Cullen Mundy, returning 3-year lifeguard, for \$9.00/hour made by Bill, seconded by Brennan, all in favor, motion carried.

Motion to hire Autumn Mead, returning 2-year lifeguard, for \$8.50/hour made by Brennan, seconded by Lucas, all in favor, motion carried.

Motion to purchase cheese warmer for \$250.00 made by Lucas, seconded by Brennan, all in favor, motion carried.

Motion to reimburse at the end of the pool season Chael, Victoria, Riley, Joel, and Deb \$50.00 for lifeguard training made by Brennan, seconded by Alan, all in favor, motion carried, Bill and Deb abstain.

Meeting Adjourned at 7:12pm. Motion made by Brennan, seconded by Alan, all in favor.

Minutes respectfully submitted by _____.

Shenelle Brockway
Secretary/Treasurer