

Borough of Tioga

May 2, 2022

The regular meeting of Borough of Tioga Council was held Monday June 6, 2022, at the Tioga Borough Office at 18 North Main St, Tioga PA 16946 with the following people present:

Steve Hazlett	Doreen Burnside	Donald "DJ" Warriner, Borough Manager
Bob Wheeler	Marybess Hazlett	Jeff Loomis, Solicitor
Alan Brooks	Holly Irwin	Joan Stone, Secretary/Treasurer
Bill Preston		David Wilcox, Mayor

President Hazlett called the meeting to order at 6pm. Pledge of Allegiance was recited.

Adoption of Agenda: President Hazlett request to amend agenda to add door locks for new business. Doreen motioned to adopt agenda with the addition of door locks to new business. Seconded by Marybess, all in favor motion carried.

Public Comments: Brennan Wood questioned council thinking about hiring D'Esta Hackett as pool manager. States a citizens committee found she stole money. President Hazlett states its still under investigation. Also wants to know why code officer quit. John LaVancher Park St 1st house on left porch is full of trash. Ed Bolt- he is here to assist with discussion on a permit issued by zoning officer, Bob Wheeler, to a borough resident. Residents can't call Zoning Board members if resident has issue with another resident, they need to file report to zoning officer they will inspect property, then decide if permit was not in error or not. He also asks for council to appoint another zoning board officer right now there is only 2 and really should have 3. Trish Brooks- Thank you to DJ and Jim for fixing her yard. Deb Relaford- question if borough is nonprofit organization or corporation? Will need to investigate that. Wonders why water is soapy? Wondered why no postings have been made on the days that committee are meeting so borough residents can attend? Doug Kirk would like to do Block Party.

Approval of May Minutes: Holly motion to approve May minutes. Seconded by Bob, all in favor motion passed.

Action List:

1. Val Sticker-Rodent issue in the TOHD shed. DJ will investigate the issue and try to trap. Teen swim hoping we can get lighting for the night swim.
2. Financial Disclosure- nothing new
3. Social Media- President Hazlett read posting from social media-Council did not fire pool manager, false. B&L Farms not recognized as being business, false.
4. Gannon Ins- Steve Sumner insurance rep present to go over insurance coverage. Volunteers are covered under borough blanket. Need to keep list of all volunteers and what activities they are doing. Bonding for secretary also bond for employees-crime policy.
5. Zoning hearing board- Ed Bolt, Gerald Doty- current board. Andre Reed showed interest in position. Alan states to advertise for zoning hearing board member and that they must be borough resident. Alan motioned to table appointment for zoning hearing board member. Seconded by Bob, all in favor motion carried.
6. Code/Zoning Officer-Still have candidates to interview.
7. Abstaining from voting-Alan wants to know rules to abstaining. Jeff looked it up and it states as an elected official it is your duty to vote on matters of the council.
8. Part-time secretary- Doreen motion to advertise for part time secretary. Second by Marybess, all in favor motion carried. Advertise with career link.

Executive Session: Legal/Personnel 6:47pm-8:04pm no action taken at this time.

Committee Report:

- A. **Administration/Financial:** Marybess motion to pay bills for Borough, Sewer, and Pool. Seconded by Bob, all in favor motion carried.
- B. **Police Safety:** Police Contract- Jeff noted some typo corrections to the policy. Corrections are in Grievances first paragraph to add the "r" in parties, second paragraph addition "to us this knowledge" and remove what Jeff added "I do not know what this means". Bob motioned to adopt the new contract with the corrections Jeff noted. Seconded by Doreen, all in favor motion carried. We have a police officer candidate Timothy Loehmann. Bob motion to hire Timothy Loehmann with the expectations that he passes his psychological test and physical, Fulltime at \$18 per hour with a 6-month probation period. Seconded by Bill all in favor motion carried.
- C. **Mayor Report:** Right to Farm Act- Bees are illegal in town ordinance he was not aware of this ordinance. He has removed his bees from the roof of his home. David read a paper he found online about Right to Farm Act and states that Brennan Wood owner of B&L has a right to keep his bees. The Farm Act states a farmer is someone that has 10 acres or more or makes \$10,000 from this farm. Ed Bolt states this is not correct and disagrees with David he will research this more. Table Bee and electric fence till now.
- D. **Eternal Flame-** There was something on Facebook about an eternal flame being put in memorial park back in 1967 and David wants to know what happened to it? Gas lights that are in the park now replaced that as it fell apart.
David tabled the rest of his issues.
- E. **Public works:** DJ list attached. Bob motion to get deck gear box & parts- up to \$700. Seconded by Alan all in favor motion carried. Doreen motion to withdraw \$250 from general account for Spring Clean up day. Seconded by Alan all in favor motion carried.
- F. **Trees/Sidewalk/Parks&Rec/Pool:** Half of the sidewalk inspections have been done, will try to get finished soon. Property owners are responsible for repairs. They will have 30-90 days to repair once letters are sent out. Hiring of Pool Managers- Recommend D'Esta Hackett for manager- at pay rate of \$12 per hour. Roll vote Steve (Y) Alan (N) Holly (N) Doreen(Y) Marybess (Y) Bob (N) Mayor votes (N) to break tie. Theresia Fisher recommended for Assistant Manager at pay rate of \$10 per hour. Role vote Steve (Y) Alan (Y) Holly (Y) Doreen (Y) Marybess (Y) Bob (Y) Bill (Y). Target opening date Monday June 13th. Need to advertise for pool manager and will need to recess this meeting to get manager hired as pool needs to open. No change to pool rates from last year.
- G. **Ordinance:** Adoption of new Firework ordinance- Doreen motion to adopt new ordinance. Marybess seconded, all in favor motion carried.
- H. **Personnel:** Nothing discuss currently

New Business:

1. Recycling- Holly called NTSWA once a month on Board St. She feels there are enough organizations in our community that if everyone of them took one month then donate the money to a charity they all agree upon. She will put together a letter to send to the organizations and see what their response is to this matter. Alan motion made to allow Holly to coordinate recycling program to contact organizations so we can get recycling back for the community. Seconded by Bill all in favor motion carried.
2. Emergency Operations Plan- Need to adopt the county emergency operations plan. Papers need to be updated then will adopt at next meeting.
3. Adoption of Firework Permit application for special events- Bob motion to adopt new permit form. Seconded by Marybess all in favor motion carried.
4. NIMS- Several people need to get done.
5. Agenda deadline- Anything that you want to put on agenda needs to be in the borough office by 3pm Friday before meeting, so Joan has time to get it posted on website.
6. Doorlocks-Need updating to deadbolt- Need to look into "Active Shoot Policy".

Alan motioned to recess meeting till Friday June 10th at 5:30pm for open agenda reasons. Bill seconded all in favor motion carried.

06/10/2022 meeting resumed from 06/06/2022

Meeting called to order 5:30pm by President Hazlett.

Motion made by Marybess to hire Vicky Hyde as the 2022 pool manager at a rate of \$12 per hour. Pending receipt of a copy of up-to-date Child Abuse Clearances. Seconded by Alan, all in favor motion carried. Bill abstained from voting.

Proposed pool hours are set at M-F 12pm-4pm and 6pm-8pm Sat-Sun 1pm-5pm. Marybess motioned pool hours. Seconded by Bill, all in favor motion carried.

Motion needed to approve list of lifeguards at the rate of \$8.50 pending all certifications. Bill motioned to accept list of lifeguards. Seconded by Alan all in favor motion carried. Bill abstained from voting.

Joel Hultz, Rylie Sargent, Sophia Sargent, Cullen Mundy, Autumn Jones, Bailey Short, Vickie Hyde, Theresia Fisher, Chael Relaford.

Discussion to investigate pay rates for returning lifeguards to see if they are getting pay increase.

Pool setup cost discussed:

Look into new cash register-tabled till next meeting. More research needed. Current one is difficult to use and no back up for power loss.

Doreen motion to purchase start up list (Attached). Seconded by Bill all in favor motion carried.

Discussion to contact Tara Wells to assist with first aid kit requirements/supplies.

Tentative opening date-soft opening Monday June 13th, 2022.

Suggestion made by Alan to post hours on website.

Discussion on AED unit and Alan suggests checking and update.

5:47 motion to adjourn by Doreen. Seconded by Alan all in favor motion carried.

Notes taken by Marybess Hazlett.