

Borough of Tioga
Meeting Minutes
May 6, 2024

The regular meeting of the Borough of Tioga Council was held on May 6, 2024, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946 with the following present:

Debra Relaford, President	Alan Brooks	Bill Preston, Vice President
Ben Shutter	Brennan Wood	George Lamprinos
Mayor David Wilcox	DJ Warriner, Borough Manager	
Shenelle Brockway, Secretary/Treasurer		
Absent: Solicitor, Chris Lantz, Lucas Sargent		

President Deb Relaford called the meeting to order at 6:01 PM. The pledge of allegiance was recited.

Motion to adopt the agenda made by George, seconded by Bill, all in favor, motion carried.

Motion to approve April 1, 2024, regular meeting minutes by Bill, seconded by Brennan, all in favor, motion carried.

Public Comment

- Donna: none
- Dean: nothing

6:05pm Ben arrives for the meeting.

Old Business

- Selling picnic tables at the consignment auction, we received \$382.50 for the tables.

Official's Reports

Mayor David Wilcox: Nothing for the mayor currently.

TBMA, David Wilcox, Chairman: The contract has been signed with the auditors to get caught up.

6:06pm: Alan arrives for the meeting.

Laura isn't here for code enforcement. Deb states that Laura has dealt with some complaints, permits and rental inspection currently.

Borough Manager, DJ Warriner: DJ reads his list which is included in minutes.

Motion to have a check for \$1100 for Phil Egleston for dike mowing for now and August made by Brennan, seconded by Ben, all in favor, motion carried.

Committees

Finance, Administration & Technology

- Shenelle discussed the treasurer's report.
- Audit update: The auditors will be here June 10 and 11 to complete 2022 and 2023 audits so that we will be caught up.

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Motion to pay May bills made by Bill, seconded by George, all in favor, motion carried.

Motion to pay Bradco bill out of Act 13 funds for safety gear made by Bill, seconded by Brennan, all in favor, motion carried.

Shenelle discusses that the Pump and Pantry credit cards will no longer work in June due to the transition to Kwik Fill. It is discussed that a new credit card application needs completed for United Refining.

Motion to get a new fuel card from Pump n Pantry to United Refining made by Alan, seconded by Ben, Brennan abstained, all in favor, motion carried.

Parks and Rec

- Deb reads the meeting minutes, which are included with the minutes.

Motion to match \$1,000 donation for the pool for lifeguards from the pool account made by Alan, seconded by Ben, all in favor, motion carried.

Motion to set pool rates as the same as last year by Bill, seconded by Ben, all in favor, motion carried.

Motion to set opening day for June 10th with having a grand opening June 15th made by Brennan, seconded by Alan, all in favor, motion carried.

Grants

- Deb reads the meeting minutes, which are included with the minutes.

New Business

- Discussion regarding cleaning up the front of the building along with pressure washing the deck and ramp, along with staining and fixing the sign out front. It is discussed how much will be needed for the project to be completed.

Motion to spend \$500 on cleaning up on the front of the building made by Alan, seconded by Ben, all in favor, motion carried.

Executive Session starts at 6:34pm and ends at 6:43pm. Discussion was regarding personnel and evaluations being due.

Meeting Adjourned at 6:44pm. Motion made by Bill, seconded by Alan, all in favor.

Minutes respectfully submitted by _____.

Shenelle Brockway
Secretary/Treasurer