

Borough of Tioga
Meeting Minutes
October 7, 2024

The regular meeting of the Borough of Tioga Council was held on October 7, 2024, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946 with the following present:

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|------------------------------|--|--------------------|
| Debra Relaford, President | Bill Preston, Vice President | Ben Shutter |
| Lucas Sargent | George Lamprinos | Mayor David Wilcox |
| DJ Warriner, Borough Manager | Shenelle Brockway, Secretary/Treasurer | |

Absent: Solicitor, Chris Lantz, Alan Brooks, Brennan Wood

President Deb Relaford called the meeting to order at 6:00 PM. The pledge of allegiance was recited.

Motion to adopt the agenda made by Lucas, seconded by George, all in favor, motion carried.

Motion to approve September 3, 2024, regular meeting minutes by George, seconded by Lucas, all in favor, motion carried.

Tammy Frank is here for the chamber of commerce requesting permission for the Tioga Parade of Lights to be changed to the same route of Tioga Old Home Day parade. She stated that there was a fundraiser that just raised \$2000 for gifts for the kids that come out to the parade.

Motion to hold the annual Tioga Lights Parade on Saturday, November 23, 2024, changing the route to the same as Old Home Day parade made by Bill, seconded by Ben, all in favor, motion carried.

Public Comment

No Public Comment

Executive Session

Begins at 6:07pm and ends at 6:39pm to discuss personnel and things to discuss with the lawyer.

Old Business

- Appointing of Emergency Response Coordinator, Alan is not here so no update currently.
- 2022 Audit in hand, 2023 is almost done and they will be back in November to complete.
- Purchase of mower using Act 13 funds of \$9904.20, received and working.
- Purchase of laptop using Act 13 funds of \$436.05, received.
- Grants for generators, needing a resolution signed for the grant. Deb reads resolution 2024-10-001.

Motion to adopt Resolution Number 2024-10-001 for Statewide Share Assessment Grant to help with the purchase of the sewer generator made by Lucas, seconded by Ben, all in favor, motion carried.

Official's Reports

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Mayor David Wilcox: There was an addition made to a fence on Main Street. The Farmers' Market is still going on. Recycling will be happening this Saturday.

TBMA, David Wilcox, Chairman: TBMA is working on upgrading the systems at the water plant. Emergency meter was purchased for the Welcome Center as that one quit working.

Borough Manager, DJ Warriner: DJ reads the list, attached to meeting minutes.

Motion to purchase a cinder spreader for \$7750 and up to \$500 for wiring out of Act 13 funds made by Lucas, seconded by Bill, all in favor, motion carried.

Motion to purchase a new hot water pressure washer for \$5100 using Act 13 funds made by Bill, seconded by Ben, all in favor, motion carried.

Motion to purchase a new PLC for the sewer plant for \$12,000 using Act 13 funds made by Lucas, seconded by George, all in favor, motion carried.

Committees

Finance, Administration & Technology

- Shenelle discussed the treasurer's report.

Motion to pay October bills made by Ben, seconded by George, all in favor, motion carried.

- Budget 2025 meeting will be on Tuesday October 22, 2024, at 5:30pm with the Finance committee meeting. If anyone has any questions regarding the budget send them to Shenelle.

New Business

- Set Trick or Treat for the Borough on Thursday October 31, 2024, from 6pm to 8pm. Donations of money or candy can be given to Shenelle to hand out at the borough office.

Motion to set trick or treat for October 31 from 6-8pm made by Ben, seconded by George, all in favor, motion carried.

- DJ and John will be attending a pesticide class and will need to stay the night in Stroudsburg. The class is \$175 per person and \$120 for the hotel.

Motion for DJ and John to attend the pesticide class made by Bill, seconded by Lucas, all in favor, motion carried.

- The 2024 fire department contract needs the percentage of the milage changed due to our mileage change to .048% to reflect the countywide reassessment. This would change the amount to \$15,856.24/year which would be an increase of \$230.00. The paper with the corrections is handed to members of the fire department for review. Tom Cuneo asks that a meeting be held with the finance committee of both the borough and the fire department to discuss the change. This is tabled until next month. David asks that the meeting with the fire department be advertised since it would be a public meeting.
- The fire department asked for \$3795 of Act 13 money for the purchase of 3 sets of water rescue gear. Ben asked Dan, fire chief, if there are people that are trained for the water rescue. Dan explains that there will be 7 fire department members that will be trained after a class in

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November. DJ asks Dan if they will be going to Tioga Township as well to ask for funds. Dan states that he is also asking them for help to purchase 3 sets. Lucas wants to wait until finance meeting to discuss giving the money. Deb states that she feels that we should give them the money and would like to vote on it.

Motion to table giving the funds to the fire department by Ben, seconded by George, Bill abstains, Deb opposes, motion carried.

- Election Day 2024 is on Tuesday, November 5. The office will be closed to the public that day and the Monday borough meeting will be held in the garage due to polling being set up.

Meeting Adjourned at 7:22pm. Motion made by George.

Minutes respectfully submitted by _____.

Shenelle Brockway
Secretary/Treasurer