

Borough of Tioga
September 14, 2022

A special meeting of Borough of Tioga Council was held on Wednesday, September 14 at the Tioga Borough Office at 18 North Main St, Tioga PA 16946 with the following people present:

Holly Irwin, Pro Tempore Alan Brooks Bill Preston
David Wilcox, Mayor DJ Warriner, Borough Manager

Absent: Robert Wheeler, letter of resignation submitted

Holly Irwin, Pro Tempore, called the special meeting to order at 6:00pm. The pledge of Allegiance was recited.

Zach's comments

Fill Vacancies:

Zachary R. Gates Esq. of Gates Law Office PLLC 122 Elmira St Suite A Troy Pa 16947 was hired as the borough solicitor.

Motion made by Bill Preston, seconded by Alan Brooks, Holly Irwin, Aye, motion carried

Brennan H Wood to fill the council seat of Steve Hazlett.

Motion made by Alan Brooks, seconded by Bill Preston, Holly Irwin, Aye, motion carried

Brennan Wood then signed an affidavit of residency. It was notarized on site.

A Resolution to fill the seat was signed.

The Oath of Office was administered by Mayor Wilcox.

Debra Relaford handed a copy of her Election Board resignation letter to the council. She also tendered her resignation from the Tioga Borough Council Vacancy Board.

Debra J Relaford to fill the council seat of Marybess Hazlett.

Motion made by Brennan Wood, seconded by Alan Brooks, Holly Irwin Aye, Bill Preston Aye, motion carried.

Executive Session for legal & personnel 6:22 pm-6:35 pm

Borough Manager, DJ Warriner stayed

No action taken

Restructure Council

President, Deb Relaford

Motion made by Brennan Wood, seconded by Alan Brooks, Holly Irwin Aye, Bill Preston Aye, Deb Relaford Aye, motion carried

Vice President, Bill Preston

Motion made by Alan Brooks, seconded by Deb Relaford, Holly Irwin Aye, Brennan Wood Aye, motion carried

Pro Tempore, Brennan Wood

Motion made by Alan Brooks, seconded by Bill Preston, Holly Irwin Aye, Deb Relaford, Aye Motion carried

Put Deb Relaford, Bill Preston and Brennan Wood as signatories on the borough accounts.

Motion made by Bill Preston, seconded by Alan Brooks, Holly Irwin Aye, Brennan Wood Aye, Deb Relaford Aye motion carried

Draft a temporary letter to C&N Bank for signatories until such time that the bank will accept the approved minutes

Motion made by Bill Preston, seconded by Brennan Wood, Holly Irwin Aye, Alan Brooks Aye, Deb Relaford Aye, motion carried

Contingency signers other than the stated 3 council members will be up for discussion at a later date.

Pool Employees

Table pool employee issues until September 22, 2022.

Motion made by Alan Brooks, seconded by Brennan Wood, Holly Irwin Aye, Bill Preston Aye, Deb Relaford Aye, motion carried.

Pay Bills

DJ has an objection to one outstanding bill in the borough name.

Alan at the last meeting it was put down that one certain bill not to be discussed in public was "on hold".

All Borough bills including late fees to be paid with exception of 1 mentioned.

Motion made by Alan Brooks, seconded by Bill Preston, Holly Irwin Aye, Brennan Wood Aye, Deb Relaford Aye, motion carried

Pay Mayor's attorney fees and late charges with the stipulation that the Mayor present the bill to the office.

Motion made by Alan Brooks, seconded by Bill Preston, Holly Irwin Aye, Brennan Wood Aye, Deb Relaford Aye, motion carried

Appoint Emergency Personnel

Discussed hiring borough secretary

Kit Kerr ~ Involve Water Authority with interviews if the secretary will be shared.

There are no applications so resumes can be submitted to council president and borough manager.

Al ~ Involve the township with police officer hiring.

Advertise for a part time secretary up to 30 hours a week for \$15.00 hour.
Motion made by Brennan Wood, seconded by Alan Brooks, Holly Irwin Aye, Bill Preston Aye, Deb Relaford Aye, motion carried

Hold the next special meeting Thursday September 22, 2022 at 6pm to fill vacancies and make an appointment for vacancy board and any other business that needs to be taken care of.
Motion made by Alan Brooks, seconded by Brennan Wood, Holly Irwin Aye, Bill Preston Aye, Deb Relaford Aye, motion carried.

David will post a special meeting to the paper.

Bill Preston ~ EMA Coordinator resigned. We can make recommendations. It was voted on previously but never sent. DJ talked to them once. Talk to the County Emergency Management Coordinator

Public Comments

Kit Kerr ~ Will help with the transition. The Water Authority is taking care of everything and transferring money as needed. DJ is not dealing with the computer & Quickbooks
James Bianco ~ When will we get a code enforcer? Al Brooks answered..On hold Talked about Tree branch in lawn and damage to driveway from Water Authority has been investigated by UGI. He is tired of the lies, rumors and slander and would like someone to do something about it. Holly to Jim ~ please tone down the posts on Facebook. Legal to all ~ Receive comments from constituency. Take them under due advisement. Don't engage. This is not a time for back and forth.

Rex Hunter ~ Happy to see you get together. Proud of everybody in the room.

Ruthanne Howe ~ Glad everybody is getting along. Hope we get a cop. They go 70mph up Wellsboro St.

Trish Brooks ~ Thanks Holly for taking over for the president when high and dry. It's appreciated by everybody.

Adjourn PM

Motion made by Alan Brooks, Seconded by Bill Preston, Holly Irwin Aye, Brennan Wood Aye, Deb Relaford Aye, motion carried

Minutes prepared by Deb Relaford