

Borough of Tioga  
Meeting Minutes  
September 3, 2024

The regular meeting of the Borough of Tioga Council was held on September 3, 2024, at the Tioga Borough Office, 18 N Main Street, Tioga PA, 16946 with the following present:

Debra Relaford, President	Bill Preston, Vice President	Alan Brooks
Lucas Sargent	George Lamprinos	Mayor David Wilcox
Brennan Wood	DJ Warriner, Borough Manager	
Shenelle Brockway, Secretary/Treasurer		

Absent: Solicitor, Chris Lantz, Ben Shutter

President Deb Relaford called the meeting to order at 6:00 PM. The pledge of allegiance was recited.

*Motion to adopt the agenda made by Lucas, seconded by Bill, all in favor, motion carried.*

*Motion to approve August 5, 2024, regular meeting minutes by Brennan, seconded by Alan, all in favor, motion carried.*

#### **Public Comment**

- Mary Bess: Nothing right now.
- Donna: Nothing
- John LaVancher: here to get an answer to the complaint he made regarding the motorized bikes running on the sidewalks. Deb stated the complaint is on the desk of the code officer. John stated that if “you people” read your code book that there is an ordinance regarding that. He stated that if there is no code enforcer that the mayor should be out enforcing it. John stated he would like to see the mayor out there doing his job. David stated that he has seen them on the streets but not the sidewalks and John stated that they come down Wellsboro Street on the sidewalks at about 40 miles an hour. David asks when he would like him to stand out there. David states that he is not a police officer and John replies that it doesn’t matter, and he can make a citizen’s arrest. Deb states that we are hiring a code enforcer and will make it a priority. John states that it’s not code enforcer job and it is police. Deb states that we don’t have a police officer, John states that it is then up to the mayor. David states that the mayor is not a police officer. David tells John to call the state police. John stated that he has spoke to the state police and they said it is up to the borough.
- Mary Bess states that there is a go cart that has been going up and down Cowanesque Street, it is loud, not street legal, and that individual doesn’t have a drivers license. Steve states that it is James Bianco. Deb states that once a code officer is hired, we will have him work on that.
- Steve: wants to know why the minutes are not on the Facebook, haven’t been posted online at the website.

#### **Executive Session**

Begins at 6:08pm and ends at 6:26pm to discuss the hiring of code enforcer.

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**Old Business**

- Spectrum contract for phone and internet for the borough office is up and running once the sewer plant is up and running, we will be able to cancel Frontier.
- Update from Alan on the emergency response coordinator, he is starting the certification process for it and will update monthly.

**Official's Reports**

Mayor David Wilcox: Nothing for tonight.

TBMA, David Wilcox, Chairman: Phase 1 of the contract is starting for repair and updating the water tank. We are looking at upgrading technology. DJ stated that the sewer back up will work for the water plant with a new switch.

Borough Manager, DJ Warriner: DJ reads the list, attached to meeting minutes.

*Motion to purchase of mower using Act 13 funds for \$11,648.82 by Lucas, seconded by George, all in favor, motion carried.*

*Motion to purchase a new laptop for using Act 13 funds up to \$500 made by George, seconded by Bill, all in favor, motion carried.*

*Motion to pay the application fee of \$100 for the grant for generators made by Lucas, seconded by Brennan, all in favor, motion carried.*

**Committees**

**Finance, Administration & Technology**

- Shenelle discussed the treasurer's report. There will be a need to transfer money from the pool savings account to the checking account to cover end of season bills.

*Motion to pay September bills made by Bill, seconded by Brennan, all in favor, motion carried.*

- Budget 2025 meeting will be on Tuesday September 17, 2024, with the Finance committee meeting.

**Parks and Rec**

- George reads meeting minutes, which are included.
- Pool Season 2024 overview. Shenelle discusses the end of the season and that if the seasons continue without fundraisers that the pool could only continue to be opened another 3 to 4 years.

**Personnel**

- Brennan states that interviews were conducted, and they found a new code enforcer to hire.

*Motion to hire Sean Liquori as a part time code/zoning officer for \$14.00 an hour up to 10 hours a week with a 90-day probationary period made by Bill, seconded by Lucas, all in favor, motion carried.*

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**Grants**

- Meeting notes
- Grant for generator for the sewer plant.

**New Business**

- 2022 audit is finished.

*Motion to sign off on 2022 audit made by Alan, seconded by Brennan, all in favor, motion carried.*

- Sign the MMO for 2025, minimum municipal obligation for the pension.

*Motion to sign 2025 MMO for the pension made by Alan, seconded by Bill, all in favor, motion carried.*

Alan states that he will have a list of expenses for the emergency management coordinator and will need it on the agenda for next month.

Meeting Adjourned at 7:10pm. Motion made by George.

Minutes respectfully submitted by \_\_\_\_\_.

Shenelle Brockway  
Secretary/Treasurer